

South Somerset District Council

Minutes of a meeting of the **South Somerset District Council** held on **Thursday 15 June 2017** in the Council Chamber, Council Offices, Brympton Way, Yeovil.

(8.15 pm - 8.55 pm)

Present:

Members: Councillor Mike Best (Chairman)
Councillor Tony Capozzoli (Vice-Chairman)

Clare Aparicio Paul	Peter Gubbins	Wes Read
Jason Baker	Henry Hobhouse	Jo Roundell Greene
Cathy Bakewell	Kaysar Hussain	Sylvia Seal
Marcus Barrett	Val Keitch	Gina Seaton
Amanda Broom	Andy Kendall	Peter Seib
Dave Bulmer	Jenny Kenton	Garry Shortland
Hayward Burt	Mike Lewis	Angie Singleton
John Clark	Tony Lock	Alan Smith
Nick Colbert	Sam McAllister	Sue Steele
Adam Dance	Graham Middleton	Rob Stickland
Gye Dibben	David Norris	Gerard Tucker
Sarah Dyke	Graham Oakes	Andrew Turpin
John Field	Sue Osborne	Linda Vijeh
Nigel Gage	Tiffany Osborne	Martin Wale
Carol Goodall	Stephen Page	Nick Weeks
Anna Groskop	Crispin Raikes	Derek Yeomans

Officers:

Alex Parmley	Chief Executive
Clare Pestell	Director (Commercial Services & Income Generation)
Laurence Willis	Assistant Director (Environment)
Paul Fitzgerald	Section 151 Officer
Andrew Gillespie	Performance Manager
Paul Rayson	General Manager, Yeovil Crematorium
Angela Cox	Democratic Services Manager

17. Apologies for Absence (Agenda Item 1)

Apologies for absence were received from Councillors Mike Beech, Neil Bloomfield, Sarah Lindsay, Mike Lock, Paul Maxwell, Ric Pallister, David Recardo, Dean Ruddle, William Wallace and Colin Winder.

18. Minutes (Agenda Item 2)

The minutes of the meeting held on the 18th May 2017, copies of which had been previously circulated, were approved as a correct record of the meeting and signed by the Chairman.

RESOLVED: that the minutes of the Council meeting held on 18th May 2017 be approved as an accurate record of the meeting.

19. Declarations of Interest (Agenda Item 3)

There were no declarations of interest made.

20. Public Question Time (Agenda Item 4)

Mr Roger Gurner of Ilminster Fairtrade invited SSDC to become a Fairtrade Authority. He explained their principle to buy local products, but, if that was not possible then buy Fairtrade products. He offered to give a more comprehensive presentation to an appropriate committee or group.

Councillor Peter Seib, as Portfolio Holder for procurement, said the Council already had a local purchasing policy and he suggested that a Scrutiny Task and Finish Group could look at the wider implications of becoming a Fairtrade Authority.

The Chairman of the Scrutiny Committee said the proposal could be put to the Committee and it would be scoped in line with their usual procedure.

21. Chairman's Announcements (Agenda Item 5)

The Chairman reminded Members to complete the on-line Members Survey which had been sent to them earlier that week as the information was required for the SSDC Boundary Commission submission.

The Chairman also reminded Members of various workshops to be held in June and July.

22. Chairman's Engagements (Agenda Item 6)

The list of Chairman's Engagements was noted.

23. SSDC Annual Performance Report 2016/17 (Agenda Item 7)

The Deputy Leader introduced the report, noting that 15 of the Performance Indicators were above target, 10 were at target and only 1 was below target. She also reminded Members that the future performance reporting format would change as the Council's corporate performance management was in transition.

During discussion it was noted that the Somerset Waste Board would no longer be reporting the number of missed bin collections on a district by district basis, however, Members were assured the information would be available.

The Chief Executive also clarified that the roll-out of Superfast Broadband was now a high Council priority, as agreed by Council in April 2017.

At the conclusion of the debate, Members were content to note the information in the Annual Performance Report 2016/17.

RESOLVED: That Council noted the 2016/17 SSDC Annual Performance information at Appendices A, B and C

Reason: To summarise and publish the Council's annual performance data for 2016/17.

(Voting: unanimous in favour)

24. Notification of Market Supplement to a Chief Officer Post (Agenda Item 8)

The Deputy Leader advised that in order to attract the best qualified person, the Council must pay a market supplement. She clarified that this was an interim post and not a permanent position.

Members were content to note the report.

NOTIFICATION: Council was notified that the salary for post of Strategic Lead for Transformation would be £46,647 per annum for 3 days per week, and, a market supplement of £7,353 per annum would be added to this salary. This would provide a full time equivalent salary of £90,000 per annum. The post is fixed term until January 2019.

Reason: To report to Council the addition of a market supplement to the salary of the post of Strategic Lead for Transformation.

25. Membership of Committees - Appointment of New Councillors to Scrutiny Committee and Standards Committee (Agenda Item 9)

It was noted that following the appointment of Members to the various Council committees in May 2017, there remained one Conservative vacancy on the Scrutiny Committee and one Liberal Democrat vacancy on the Standards Committee.

Members were content to confirm the appointments as proposed.

RESOLVED: That in accordance with Section 16 (1) Local Government and Housing Act 1989 and the duty therein to give effect to the wishes of the political group to which seats on any committee are allocated, the Council confirm that:-

- a. Councillor John Field be appointed to the Scrutiny Committee
- b. Councillor Crispin Raikes be appointed to the Standards Committee

Reason: To confirm a change to the Scrutiny and Standards Committee membership following the appointment of Councillors to various committees and working groups at Council on 18th May 2017.

(Voting: unanimous in favour)

26. Report of Executive Decisions (Agenda Item 10)

The report of Executive Decisions was noted.

27. Audit Committee (Agenda Item 11)

Councillor Derek Yeomans, Chairman of the Audit Committee, presented the report of the Committee.

The report of the Audit Committee was noted.

28. Scrutiny Committee (Agenda Item 12)

Councillor Sue Steele, Chairman of the Scrutiny Committee, presented the report of the Committee.

The report of the Scrutiny Committee was noted.

29. Motions (Agenda Item 13)

There were no Motions submitted by Members.

30. Questions Under Procedure Rule 10 (Agenda Item 14)

There were no questions submitted under Procedure Rule 10.

31. Date of Next Meeting (Agenda Item 15)

Members noted that the next meeting of the Full Council would take place on **Thursday, 20th July 2017** in the Council Chamber, Council Offices, Brympton Way, Yeovil commencing at 7.30 p.m.

32. Exclusion of Press and Public (Agenda Item 16)

RESOLVED: That the following item be considered in Closed Session by virtue of the

Local Government Act 1972, Schedule 12A under Paragraph 3:
Information relating to the financial or business affairs of any particular
person (including the authority holding that information).

**33. Refurbishment and Development of Yeovil Crematorium (Confidential)
(Agenda Item 17)**

The Portfolio Holder for the Crematorium thanked the officers involved for their time spent in researching the proposed refurbishment and development of Yeovil Crematorium.

The Section 151 Officer outlined the financial aspects of the proposal and responded to Members questions on points of clarification.

At the conclusion of the debate, Members were content to confirm the recommendations of the report.

RESOLVED: That Council noted and confirmed the recommendations of the report for the proposed refurbishment and development of Yeovil Crematorium.

Reason: To confirm the refurbishment and development of Yeovil Crematorium to provide an improved facility for families and mourners.

(Voting: unanimous in favour)

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Chairman

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Date