

## **Area West Committee - Forward Plan**

*Strategic Director:* Rina Singh, (Place and Performance)  
*Assistant Director:* Helen Rutter / Kim Close, (Communities)  
*Service Manager:* Andrew Gillespie, Area Development Manager (West)  
*Agenda Co-ordinator:* Jo Morris, Democratic Services Officer , Legal & Democratic Services  
*Contact Details:* jo.morris@southsomerset.gov.uk or 01935 462055

### **Purpose of the Report**

This report informs members of the proposed Area West Committee Forward Plan.

### **Recommendation**

Members are asked to:-

- (1) comment upon and note the proposed Area West Committee Forward Plan as attached.
- (2) identify priorities for further reports to be added to the Area West Committee Forward Plan.

### **Forward Plan**

The Forward Plan sets out items and issues to be discussed by the Area West Committee over the coming few months.

The Forward Plan will be reviewed and updated each month in consultation with the Chairman. It is included each month on the Area West Committee agenda and members may endorse or request amendments.

To make the best use of the Area Committee, the focus for topics should be on issues where local involvement and influence may be beneficial, and where local priorities and issues raised by the community are linked to SSDC corporate aims and objectives.

Councillors, service managers, partners and members of the public may request that an item is placed within the forward plan for a future meeting by contacting the agenda co-ordinator.

**Background Papers:** None.

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## Notes

- (1) Items marked in italics are not yet confirmed, due to the attendance of additional representatives.
- (2) Further details on these items, or to suggest / request an agenda item for the Area Committee, please contact the Agenda Co-ordinator; Jo Morris, 01935 462055 or e-mail jo.morris@southsomerset.gov.uk
- (3) Standing items include:
  - (a) Chairman's announcements
  - (b) Public Question Time

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Background / Purpose</b>	<b>Lead Officer(s) SSDC unless stated otherwise</b>
<i>15<sup>th</sup> July 2015</i>	<i>Community Health &amp; Leisure</i>	<i>Service Update Report</i>	<i>Lynda Pincombe, Community Health &amp; Leisure Manager</i>
<i>15<sup>th</sup> July 2015</i>	<i>Countryside Service Update Report</i>	<i>Service Update Report</i>	<i>Katy Munday, Countryside Manager</i>
<i>19<sup>th</sup> August 2015</i>	<i>Environmental Health Service Update Report</i>	<i>Service Update Report</i>	<i>Alasdair Bell, Environmental Health Manager</i>
<i>19<sup>th</sup> August 2015</i>	<i>Historic Buildings at Risk</i>	<i>Confidential report to update members on current Historic Buildings at Risk cases in Area West.</i>	<i>Greg Venn, Conservation Officer</i>
<i>16<sup>th</sup> September 2015</i>	<i>Flooding, Drainage &amp; Civil Contingencies Update Report</i>	<i>Service Update Report</i>	<i>Pam Harvey, Civil Contingencies &amp; Business Continuity Manager</i>
<i>21<sup>st</sup> October 2015</i>	<i>Affordable Housing Development Programme</i>	<i>To update members on the current position with the Affordable Housing Development Programme.</i>	<i>Colin McDonald, Corporate Strategic Housing Manager</i>
<i>21<sup>st</sup> October 2015</i>	<i>Local Housing Needs in Area West</i>	<i>Service Update Report</i>	<i>Kirsty Larkins, Housing &amp; Welfare Manager</i>
<i>18<sup>th</sup> November 2015</i>	<i>Highways Update</i>	<i>To update members on the highways maintenance work carried out by the County Highway Authority.</i>	<i>Mike Fear, Assistant Highway Service Manager, Somerset County Council</i>
<i>18<sup>th</sup> November 2015</i>	<i>Section 106 Obligations</i>	<i>Monitoring Report</i>	<i>Neil Waddleton, Section 106 Monitoring Officer</i>
<i>18<sup>th</sup> November 2015</i>	<i>Community Offices Update</i>	<i>Service Update Report</i>	<i>Lisa Davis, Community Officer Support Manager</i>

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Background / Purpose</b>	<b>Lead Officer(s) SSDC unless stated otherwise</b>
<i>16<sup>th</sup> December 2015</i>	<i>Blackdown Hills Area of Outstanding Natural Beauty (AONB)</i>	<i>To update members on the work of the Blackdown Hills AONB since the last report to Area West Committee.</i>	<i>Zoe Harris, Neighbourhood Development Officer (Communities)</i>
<i>20<sup>th</sup> January 2016</i>	<i>Avon &amp; Somerset Policing Update</i>	<i>Report on activities and achievements on neighbourhood policing and partnership working to reduce crime and fear of crime.</i>	<i>Sgt. Rob Jameson</i>
<i>TBC</i>	<i>LEADER Programme for Rural Economic Development</i>	<i>To report on the outcome of applications for funding.</i>	<i>Helen Rutter, Assistant Director (Communities)</i>
<i>TBC</i>	<i>Conservation Team Update Report</i>	<i>An update on the work of the Conservation Team.</i>	<i>Adron Duckworth, Conservation Manager</i>
<i>TBC</i>	<i>Update on Chard Regeneration Scheme</i>	<i>Members requested a report on progress at the March Area West Committee.</i>	<i>Andrew Gillespie, Area Development Manager (West) David Julian, Economic Development Manager</i>
<i>TBC</i>	<i>Area West Development Plan &amp; Budget Progress Report</i>	<i>To present an overview of projects in the Area Development Work Programme 2015/16</i>	<i>Andrew Gillespie, Area Development Manager (West)</i>