

## **Area West Committee - Forward Plan**

*Strategic Director:* Rina Singh, (Place and Performance)  
*Assistant Director:* Helen Rutter / Kim Close, (Communities)  
*Service Manager:* Andrew Gillespie, Area Development Manager (West)  
*Agenda Co-ordinator:* Jo Morris, Democratic Services Officer , Legal & Democratic Services  
*Contact Details:* jo.morris@southsomerset.gov.uk or 01935 462055

### **Purpose of the Report**

This report informs members of the proposed Area West Committee Forward Plan.

### **Recommendation**

Members are asked to:-

- (1) comment upon and note the proposed Area West Committee Forward Plan as attached.
- (2) identify priorities for further reports to be added to the Area West Committee Forward Plan.

### **Forward Plan**

The Forward Plan sets out items and issues to be discussed by the Area West Committee over the coming few months.

The Forward Plan will be reviewed and updated each month in consultation with the Chairman. It is included each month on the Area West Committee agenda and members may endorse or request amendments.

To make the best use of the Area Committee, the focus for topics should be on issues where local involvement and influence may be beneficial, and where local priorities and issues raised by the community are linked to SSDC corporate aims and objectives.

Councillors, service managers, partners and members of the public may request that an item is placed within the forward plan for a future meeting by contacting the agenda co-ordinator.

**Background Papers:** None.

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## Notes

- (1) Items marked in italics are not yet confirmed, due to the attendance of additional representatives.
- (2) Further details on these items, or to suggest / request an agenda item for the Area Committee, please contact the Agenda Co-ordinator; Jo Morris, 01935 462055 or e-mail jo.morris@southsomerset.gov.uk
- (3) Standing items include:
  - (a) Chairman's announcements
  - (b) Public Question Time

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Background / Purpose</b>	<b>Lead Officer(s) SSDC unless stated otherwise</b>
19 <sup>th</sup> August 2015		Please note this meeting will only be held if there are planning applications to be determined.	
16 <sup>th</sup> September 2015	Environmental Health Service Update Report	Service Update Report	Alasdair Bell, Environmental Health Manager
16 <sup>th</sup> September 2015	Countryside Service Update Report	Service Update Report	Katy Menday, Countryside Manager
<i>21<sup>st</sup> October 2015</i>	<i>Affordable Housing Development Programme</i>	<i>To update members on the current position with the Affordable Housing Development Programme.</i>	<i>Colin McDonald, Corporate Strategic Housing Manager</i>
<i>21<sup>st</sup> October 2015</i>	<i>Local Housing Needs in Area West</i>	<i>Service Update Report</i>	<i>Kirsty Larkins, Housing &amp; Welfare Manager</i>
<i>21<sup>st</sup> October 2015</i>	<i>Conservation Team Update Report</i>	<i>An update on the work of the Conservation Team.</i>	<i>Adron Duckworth, Conservation Manager</i>
<i>21<sup>st</sup> October 2015</i>	<i>Historic Buildings at Risk</i>	<i>Confidential report to update members on current Historic Buildings at Risk cases in Area West.</i>	<i>Greg Venn, Conservation officer</i>
<i>21<sup>st</sup> October 2015</i>	<i>Meeting House Arts Centre, Ilminster</i>	<i>Reports from members on Outside Organisations</i>	<i>Cllr. Val Keitch</i>
<i>21<sup>st</sup> October 2015</i>	<i>Crewkerne Leisure Management (Aqua Centre)</i>	<i>Reports from members on Outside Organisations</i>	<i>Cllr. Angie Singleton</i>

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Background / Purpose</b>	<b>Lead Officer(s) SSDC unless stated otherwise</b>
18 <sup>th</sup> November 2015	Highways Update	To update members on the highways maintenance work carried out by the County Highway Authority.	Mike Fear, Assistant Highway Service Manager, Somerset County Council
18 <sup>th</sup> November 2015	Section 106 Obligations	Monitoring Report	Neil Waddleton, Section 106 Monitoring Officer
18 <sup>th</sup> November 2015	Community Offices Update	Service Update Report	Lisa Davis, Community Officer Support Manager
18 <sup>th</sup> November 2015	Crewkerne & District Museum	Reports from members on outside organisations.	Cllr. Marcus Barrett
18 <sup>th</sup> November 2015	Chard and District Museum	Reports from members on outside organisations.	Cllr. Amanda Broom
16 <sup>th</sup> December 2015	Blackdown Hills Area of Outstanding Natural Beauty (AONB)	To update members on the work of the Blackdown Hills AONB since the last report to Area West Committee.	Zoe Harris, Neighbourhood Development Officer (Communities) Cllr. Martin Wale
20 <sup>th</sup> January 2016	Avon & Somerset Policing Update	Report on activities and achievements on neighbourhood policing and partnership working to reduce crime and fear of crime.	Sgt. Rob Jameson
20 <sup>th</sup> January 2016	A Better Crewkerne and District (ABCD)	Reports from members on outside organisations.	Cllr. Mike Best
17 <sup>th</sup> February 2016	Ile Youth Centre Management Committee (Ilminster)	Reports from members on outside organisations.	Cllr. Val Keitch
16 <sup>th</sup> March 2016	Ilminster Forum	Reports from members on outside organisations.	Cllr. Carol Goodall
TBC	Update on Chard Regeneration Scheme	Members requested a report on progress at the March Area West Committee.	Andrew Gillespie, Area Development Manager (West) David Julian, Economic Development Manager
TBC	Area West Development Plan & Budget Progress Report	To present an overview of projects in the Area Development Work Programme 2015/16	Andrew Gillespie, Area Development Manager (West)