



Informal Discussion by Members of Area East Committee

Wednesday 19th May 2021

9.00 am

**A virtual consultative meeting via
Zoom meeting software**

The following members are requested to attend this virtual consultation meeting:

Robin Bastable
Hayward Burt
Tony Capozzoli
Nick Colbert
Sarah Dyke

Henry Hobhouse
Charlie Hull
Mike Lewis
Kevin Messenger
Paul Rowsell

Lucy Trimnell
William Wallace
Colin Winder

There are no planning applications to consider this month.

Any members of the public wishing to address the virtual consultative meeting during either Public Question Time or regarding a Planning Application, need to email democracy@southsomerset.gov.uk by 9.00am on Tuesday 18th May 2021.

The meeting will be viewable online at:

https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

For further information on the items to be discussed, please contact:
democracy@southsomerset.gov.uk

This Agenda was issued on Tuesday 11th May 2021

Alex Parmley, Chief Executive Officer

**This information is also available on our website
www.southsomerset.gov.uk and via the mod.gov app**

Information for the Public

In light of the coronavirus pandemic (COVID-19), Area East Committee will meet virtually via video-conferencing to consider reports. As of 7 May 2021 some interim arrangements are in place for committee meetings.

At the meeting of Full Council on 15 April 2021 it was agreed to make the following changes to the Council's Constitution:

- a) To continue to enable members to hold remote, virtual meetings using available technology;
- b) To amend Part 3 (Responsibility for Functions) of the Council's Constitution to allow those remote meetings to function as consultative bodies and delegate decisions, including Executive and Quasi-Judicial decisions, that would have been taken by those meetings if the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 had continued in force to the Chief Executive (or the relevant Director in the Chief Executive's absence) in consultation with those meetings and those members to whom the decision would otherwise have been delegated under Part 3 of the Constitution;
- c) The delegated authority given under (b) will expire on 31 July 2021 unless continued by a future decision of this Council;

For full details and to view the report please see:

<https://modgov.southsomerset.gov.uk/ieListDocuments.aspx?CId=137&MId=2981&Ver=4>

Area East Committee

Meetings of the Area East Committee are usually held monthly, at 9.00am, on the second Wednesday of the month (unless advised otherwise). However during the coronavirus pandemic these meetings will be held remotely via Zoom.

Agendas and minutes of meetings are published on the council's website

www.southsomerset.gov.uk/councillors-and-democracy/meetings-and-decisions

Agendas and minutes can also be viewed via the mod.gov app (free) available for iPads and Android devices. Search for 'mod.gov' in the app store for your device, install, and select 'South Somerset' from the list of publishers, then select the committees of interest. A wi-fi signal will be required for a very short time to download an agenda but once downloaded, documents will be viewable offline.

Public participation at meetings (held via Zoom)

Public question time

We recognise that these are challenging times but we still value the public's contribution to our virtual consultative meetings. If you would like to participate and contribute in the meeting, please join on-line through Zoom at: <https://zoom.us/join> You will need an internet connection to do this.

Please email democracy@southsomerset.gov.uk for the details to join the meeting.

The period allowed for participation in Public Question Time shall not exceed 15 minutes except with the consent of the Chairman and members of the Committee. Each individual speaker shall be restricted to a total of three minutes.

If you would like to address the virtual consultative meeting during either Public Question Time or regarding a Planning Application, please email democracy@southsomerset.gov.uk by 9.00am on Tuesday 18th May 2021. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Virtual meeting etiquette:

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will un-mute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of three minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

Planning applications

It is important that you register your request to speak at the virtual meeting by emailing democracy@southsomerset.gov.uk by 9.00am Tuesday 18th May 2021. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Consideration of planning applications at this meeting will commence no earlier than the time stated at the front of the agenda and on the planning applications schedule. The public and representatives of parish/town councils will be invited to speak on the individual planning applications at the time they are considered.

Comments should be confined to additional information or issues, which have not been fully covered in the officer's report. Members of the public are asked to submit any additional documents to the planning officer at least 72 hours in advance and not to present them to the Committee on the day of the meeting. This will give the planning officer the opportunity to respond appropriately. Information from the public should not be tabled at the meeting. It should also be noted that, in the interests of fairness, the use of presentational aids (e.g. PowerPoint) by the applicant/agent or those making representations will not be permitted. However, the applicant/agent or those making representations are able to ask the planning officer to include photographs/images within the officer's presentation subject to them being received by the officer at least 72 hours prior to the meeting. No more than 5 photographs/images either supporting or against the application to be submitted. The planning officer will also need to be satisfied that the photographs are appropriate in terms of planning grounds.

At the committee chairman's discretion, members of the public are permitted to speak for up to three minutes each and where there are a number of persons wishing to speak they should be encouraged to choose one spokesperson to speak either for the applicant or on behalf of any supporters or objectors to the application. The total period allowed for such participation on each application shall not normally exceed 15 minutes.

The order of speaking on planning items will be:

- Town or Parish Council Spokesperson
- Objectors
- Supporters
- Applicant and/or Agent
- District Council Ward Member

If a member of the public wishes to speak at the virtual meeting they must email democracy@southsomerset.gov.uk by 9.00am on Tuesday 18th May 2021.

In exceptional circumstances, the Chairman of the Committee shall have discretion to vary the procedure set out to ensure fairness to all sides.

Recording and photography at council meetings

Recording of council meetings is permitted, however anyone wishing to do so should let the Chairperson of the meeting know prior to the start of the meeting. The recording should be overt and clearly visible to anyone at the meeting, but non-disruptive. If someone is recording the meeting, the Chairman will make an announcement at the beginning of the meeting.

Any member of the public has the right not to be recorded. If anyone making public representation does not wish to be recorded they must let the Chairperson know.

The full 'Policy on Audio/Visual Recording and Photography at Council Meetings' can be viewed online at:

<http://modgov.southsomerset.gov.uk/documents/s3327/Policy%20on%20the%20recording%20of%20council%20meetings.pdf>

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Informal Discussion by Members of Area East Committee

Wednesday 19 May 2021

Agenda

Preliminary Items

- 1. Apologies for Absence**
- 2. Declarations of Interest**

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. Where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council.

Planning Applications Referred to the Regulation Committee

The following members of this Committee are also members of the Council's Regulation Committee:

Councillors Sarah Dyke, Paul Rowsell and William Wallace.

Where planning applications are referred by this Committee to the Regulation Committee for determination, Members of the Regulation Committee can participate and vote on these items at the Area Committee and at Regulation Committee. In these cases the Council's decision-making process is not complete until the application is determined by the Regulation Committee. Members of the Regulation Committee retain an open mind and will not finalise their position until the Regulation Committee. They will also consider the matter at Regulation Committee as Members of that Committee and not as representatives of the Area Committee.

- 3. Public Question Time**
- 4. Chairman's Announcements**

Items for Discussion

- 5. Presentation on the Role of Scrutiny (Page 7)**
- 6. Area East - Area Chapter 20/21 outturn report (Pages 8 - 16)**
- 7. Community Grant to Bruton Town Council (Executive Decision) (Pages 17 - 21)**

8. **Community Grant to Radio Ninesprings (Executive Decision)** (Pages 22 - 28)
9. **Area East Forward Plan** (Pages 29 - 30)
10. **Planning Appeals** (Page 31)

Please note that members of the Area Committee will make a recommendation on the above reports. The decision will be taken by the Chief Executive.



Role of Scrutiny

Strategic Director:	Nicola Hix, Director Strategy and Support Services
Service Manager:	Peter Paddon, Lead Specialist Strategic Planning
Lead Officer:	Stephanie Gold, Scrutiny and Member Development Specialist
Contact Details:	Stephanie.gold@southsomerset.gov.uk or 01935 462656

The Chairman of Scrutiny Committee, along with the vice-chairs and Scrutiny Specialist will be attending Area East Committee to provide members with a presentation regarding the work and role of Scrutiny.



Area East – Area Chapter 20/21 outturn report

Strategic Director: Kirsty Larkins, Service Delivery
Lead Officer: Tim Cook, Locality Manager
Contact Details: tim.cook@southsomerset.gov.uk

Purpose of the Report

To provide Members with an overview of the delivery of the Area Chapter for Area East.

Public Interest

The priorities for Area East have been used to influence the development of the Council Plan for 2020/21. Some priorities identified clearly have an area focus and are better placed in an Area Chapter. The Area Chapter presents key projects and areas of work planned for the coming year by teams from across the whole organisation.

This report provides members with an overview on the delivery of the 2020/2021 Area Chapter.

Recommendations

- That members note and comment on the report.

Background

Area Chapters focus on the priorities of the Area Committee. These priorities were identified by Members with support from officers, drawing on service plans and data led information at virtual workshops.

Each action or project identified in the plan is allocated a lead officer who collaborates with other officers across the council and/or the local community to deliver the project. The overall approach to delivery is based on the principle that we will enable others to deliver where we can, partner where it makes sense and deliver when necessary.

Specialists from across the council meet as Communities of Practice to guide and support delivery of the Council Plan. Each Community of Practice has a role in monitoring the progress of projects, including the Area Chapters, providing specialist advice and helping to overcome barriers to delivery.

Delivery of the Area Chapter 20-21

This year has been an extraordinary year due to the Covid 19 pandemic. Lockdowns, redeployment of staff and assistance to the Vaccination role out have directly impacted

the resources and capacity to complete projects which inevitably has caused delay, changes and non-completion of some projects. Community groups and partner organisations have experienced similar disruption.

Appendix A provides an end of year update on the Area Chapter focus priorities for 2020/21.

Key Highlights

Despite the difficulties experienced this year, some delivery against priorities has happened.

- Significant ongoing work on new Visit South Somerset website with planned launch in May 21.
- 7 Light industrial units approved in Lovington, Castle Cary.
- Food and Drink Directory has been produced and distributed, work is now underway to move this online and expand the amount of businesses involved. £2,000 awarded from Area East for this project.
- Interactions with business in terms of support and grant provision throughout Covid period.
- £220,000 funding approved for the Market Town Investment group.
- Successful delivery of 2,000 play boxes across the district, as an alternative to the National Play Day.
- £87,865 S106 funding awarded to Donald Pither Pavilion project

In addition to the main key areas of focus, members will note other projects within the Chapter relating to support provided by officers which enable community projects through the grant giving and the use of funds secured as a result of development via Section 106 agreements. S106 funded projects are identified by Officers in consultation with the local community. Some are delivered by SSDC but the majority are community led. This approach can take time and inception through to delivery will often take a number of years.

Community Grants

There were underspends on revenue grant allocations across the 4 areas. The ability for community groups to delivery projects will have been hindered due to the pandemic, therefore requests for grant funding dropped throughout the year.

At the request of members at the Area Chapter workshops, officers started work on a project to help property owners assess the heat retention of homes and identify improvements. The proposal includes the purchase of infra-red cameras which will be funded by funds secured from the underspend in 2020/21. **Appendix B** provides details of the progress made so far.

Grants awarded 20-21

Project	£	Capital/Revenue funded
Castle Cary LIC	500	Revenue
Bayford Hall kitchen improvements	620	Revenue
Bayford Defibrillator	1000	Revenue
Marston Magna Path	1000	Revenue
Gainsborough play area drinking water station	684	Revenue
New play area at Charlton Memorial Playing Field	12,226	Capital
Castle Cary Community Larder	500	Revenue
Eat Castle Cary	1000	Revenue
Milborne Port Defibrillator	1000	Revenue

Financial Implications

There are no financial implications arising directly from this report.

Corporate Priority Implications

The priorities have been developed taking into account the SSDC Corporate plan priorities.

Carbon Emissions and Climate Change Implications

This is considered on an individual project and programme basis as appropriate. The overall priority is to seek to create more balanced communities where people can live, work and get access to the services and facilities they need on a daily basis. Area working (Area+) helps to improve access to facilities, activities and services, reducing the need to travel.

Equality and Diversity Implications

This is considered on an individual project and programme basis as appropriate. All Area Plans will have an Equality Impact Assessment.

Background Papers

- *Area Chapter 2020-21*

Area East Chapter 2020-2021

Area + Team

	Project description	Lead Officer	Lead Service	End of year review
Economy	Engage the large attractions and support the LICs to develop an overall destination offer for South Somerset and market through the TICs and Visit Somerset.	Katy Menday /Becky Cotterill	Leisure and Recreation	Tourism business newsletters released regularly throughout the year to support and inform as far as possible. Significant work on new Visit South Somerset webpages ongoing with a planned launch in May 2021. Itineraries and things to do all updated and beautifully presented to encourage visitor stays. New film due to be released with web pages in May to showcase the beauty of the district.
	Work towards providing employment land and business units of appropriate sizes readily available for uptake by business and	Joe Walsh	Economy	7 Light Industrial Units Approved in Lovington, Castle Cary.
	Continue to support key businesses including work with the Chamber of Commerce and other partners.	Joe Walsh	Economy	Continued engagement through Regeneration Plans. Covid 19 Grant information distributed to business networks - and grants distributed to relevant organisations. £5,000 provided to the Manufacturing Hub, to progress the number of businesses attending the sector based events. Food and Drink Directory has been produced and distributed, work is now underway to move this online and expand the amount of businesses involved. This has, unfortunately, been delayed slightly due to Covid 19 and resource pressures.
	Engage Town Councils to develop programme of investment through the Market Town Investment Group	Joe Walsh	Economy	Assessed and approved Market Town Investment Group funding applications of over £220,000 of SSDC investment which will be match funded by Town Councils equating to over £439,000 of investment within our market towns.
Environment	Support Volunteers and nature conservation efforts at Moldrams Ground (Near Penselwood)	Rachael Whaites	Leisure and Recreation	Most activity except basic maintained cancelled due to Covid. Some amphibian surveys completed.
	Campaign to address increase in fly-tipping in the area.	Vicki Dawson/Chris Cooper/Tim Cook	Environmental Health/Environment Services/Locality	Flytipping has been steadily decreasing over the last few years. We have started work to raising awareness around Environment issues and are working with Littering groups and Parish Councils to combat littering and flytipping within the District.

Envi	Support community led initiatives that combat climate change.	Tim Cook	Locality	Forms and process updated. Promotion through press release and new SSDC Environment news letter. Survey sent and completed by Environment Champions on how we can best help parishes. 7 projects supported through the district (2 in Area West) with £29,434 being awarded in grants for projects estimated at £266,478.
Housing	Promote Neighbourhood Planning as a tool to deliver appropriate local housing.	David Clews	Strategy & Commissioning	Queen Camel Examiner's Report received and recommendations approved. Referendum to be held 6 th May 2021
	Promote Local Housing Needs Surveys as a way of delivering appropriate housing in rural parishes. Provide practical help when requested.	Anna-Marie Lenz / Kirsty Larkins	Strategy & Commissioning / Case Services	No survey requests received.
Healthy, Self-reliant Communities	Support a range of improvements to community facilities. - Programme of live schemes to be set out in the Delivery Plan	Tim Cook	Locality	See Delivery Plan below
	Continue to support the South Somerset community accessible transport scheme	David Crisfield	Strategy & Commissioning	Due to additional resource pressure created by the Covid 19 pandemic the Community Transport Council Priority has unfortunately been delayed. Work is ongoing with external partners, including the Connected Places Catapult and Somerset County Council to identify the most efficient way of enabling a demand responsive transport platform in a vastly rural area. The Connected Places Catapult have recently presented their findings on their 'Assessing Sustainable Transport Solutions (AsSeTS) for Rural Mobility' report that has been funded by the Department for Transport. The report identifies ways to enhance accessibility and transport solutions in rural environments by improving the knowledge base around demand for new mobility services. South Somerset has been included as a rural case study within the report. We are currently waiting a final report that will include recommendations, and next steps will be to evaluate and progress where appropriate.
	Tackle social isolation by maintaining the network of volunteer led health walks through promotion, training and support.	Julia Booth	Locality	Health walks have been hindered by Covid and have stopped/started/stopped throughout the pandemic. Support provided where necessary throughout the year.
	Deliver a programme of Play days in towns/villages in Area East.	Julia Booth/Terena Isaacs	Locality	Summer play days have been cancelled this summer due to Covid -19. This year we are delivered 2000 free Activity boxes and an Activity booklet, district wide, to encourage fun and safe activities at home. Boxes were handed out at Wincanton Cale Park
Delivery Plan				
t	Advice and support to group, facilitate project management and transfer of S106 funding to Wincanton New Barns play area	Nathan Turnball	Locality	In process of land being conveyed from developer
	Advice and support to group and facilitate transfer of S106 funding and possible community grant to deliver the project to Kingsdon Village Hall project	Rob Parr	Locality	A planning application is being determined that if approved would provide a site for a new village hall. We are waiting on this decision.

S106 funded project support	Advice and support to group, facilitate project management and transfer of S106 funding to Milborne Port Springfield Rec play area	Rob Parr	Locality	A site survey has been carried out that will enable design work to start. A project group site meeting was held on 13th July to look at the opportunities and constraints of the site and a sketch design will be produced.
	Advice and support to group, facilitate project management and transfer of S106 funding to Donald Pither Pavilion project	Rob Parr	Locality	£87,865 S106 funding awarded for Equipped play & changing room/sports Pavilion at Donald Pither Memorial Ground, Castle Cary
	Advice and support to group, facilitate project management and transfer of S106 funding to Milborne Port playing pitch and pavilion Springfield Rec	Rob Parr	Locality	S106 funding award for playing pitch improvements has been issued but works delayed due to unfavourable weather/ground conditions.
	Advice and support to Parish Councils and transfer of S106 funding to Community hall provision within Castle Cary and Ansford	Terena Isaacs	Locality	Hall in the process of transferring to Community Interest Company. Once finalised they can look to progress the project.
	Advice and support to Parish Councils and transfer of S106 funding to equipped play provision within Castle Cary and Ansford	Rob Parr	Locality	£87,865 S106 funding awarded for Equipped play & changing room/sports Pavilion at Donald Pither Memorial Ground, Castle Cary
	Advice and support to group, facilitate project management and transfer of S106 funding to Sparkford Cricket Club New Pavilion project	Rob Parr	Locality	S106 funding for new Pavilion designs completed and planning permission secured. Club are fund raising for new pavilion.
Project support	Advice and support to group, project manage delivery of permissive path and transfer of capital funding at Wincanton Common Road footpath	Rob Parr	Locality	On hold
	Wayside farm development - play area and open space	Rob Parr	Locality	In process of land being conveyed from developer

Appendix B - Thermal Imaging Camera project for Area East.

Thermal imaging cameras are used to identify where there are heat leakages from buildings to see where there is missing insulation, thermal bridging and other leakages through single and failed double glazed windows and air gaps in mortar and around door and windows.

Can only be done in the winter months and where the outside temperature is well below 10 degrees C and internal temperature plus 20 degrees C difference to the outside temperature.

Costs vary from a couple of hundred £ to several thousands. FLIR are the company that make the most used and recommended thermal imaging camera. They also recommend a thermal imaging camera should only be used by someone fully trained to interpret the images as they don't only show up cold spots relating to heat leakage but also damp, different material reflecting the infrared beam differently and other issues like water leaks. <https://www.flir.co.uk/discover/professional-tools/thermal-camera-tips-to-avoid-common-home-inspection-mistakes/>

There is a smaller affordable mobile version that plugs into a smart phone or tablet and purchasing a couple would enable multiple users at the same time. Cost £179.99 to £399.00 ex. VAT <https://www.flir.co.uk/products/flir-one-gen-3/?model=435-0004-02>

Other free opportunities are for Octopus Energy Customers so could be an incentive to switch to a renewable energy tariff. Octopus Energy offers free thermal image camera hire (one as above) for a week and they have energy efficiency advice on their website <https://octopus.energy/blog/flir-thermal-cameras/>

Examples in Somerset:

Many years ago SCC had a thermal imaging camera that was offered to community groups to use. However, the communities wanted someone to come out with it to do the survey and give the advice. Most people who wanted it done had already put in insulation and wanted to see how well or not it was performing. No data on exactly how many communities took up the offer – possibly 5 and no data on whether the survey with the camera created any action to improve the energy efficiency of their homes.

Frome Town Council bought the Flir E4 thermal imaging camera for £723 and hire it out through the SHARE Shop Library of things for £20 a time.

No data yet available on how often it has been hired or whether the use of the camera actually lead to energy efficiency improvements.

Options considered

In the process of researching the approach, officers contacted the **Cold Homes Energy Efficiency Survey Experts (C.H.E.E.S.E)** <https://cheeseproject.co.uk/> a not for profit community interest company who do this for Bristol and Bath. Their advice is:

Thermal imaging needs to come with a fully trained surveyor to give proper advice on identifying the cold areas and what remedial work can be done and signpost to the possible grants and solutions.

Must be done internally and in conjunction with air tightness depressurisation to maximise the efficacy of the survey as this will really identify the problem areas.

And a review of their annual energy bills to also identify if annual cost is above average and a base line to see the benefit of the recommended energy efficiency measures once carried out.

C.H.E.E.S.E are franchising their scheme which involves an air pressure tester, thermal imaging and fully trained surveyor with a copy of the thermal imaging video and recommendations and links on how to implement the necessary energy efficiency improvements.

Takes 2 hours and for a 5 roomed house is £200

Follow up one year after survey to see how the homeowner has improved on their energy consumption after implementing the suggested improvements or find out what the barrier to implementing the recommended changes were.

Most homeowners surveyed implement the recommendations within one month of receiving the survey and report.

Proposed approach

The service offered by the C.H.E.E.S.E company is comprehensive and can demonstrate that improvements are made. However, the cost of up to £200 per property will limit the take up and subsidy is not sustainable. For £1,369.90 (the approximate cost for 2 thermal imaging cameras) this could be used to fully survey and support around seven, 5 roomed houses (less for smaller dwellings) to implement energy efficiency solutions for their homes via this survey and energy efficiency support

The proposal is therefore to buy 2 cameras for the community to use but engage with an active community/council working on retrofit projects eg Bruton and Castle Cary to lead a pilot project.

Suitable equipment has been identified and will be purchased later in the year. Officers would like to investigate if One Planet Bruton/Bruton Town Council re: Retrofit project would be interested in trialling it in Area East. If agreed, the details in terms of bookings, cost etc, will be designed with One Planet Bruton (or other Community group/Environment Champion) and the approach to offer the equipment with support to Parish Council via Environment Champions in area East can be trialled.

Other considerations

Training and how to use camera and interpret images info sheet. Booking system, follow up photo sharing with info signposting advice i.e. via CSE website and Energy Advice Centre plus a further follow up in a year on whether advice was implemented or not and why with energy saving/carbon saving calculations.

Cost of Hire – To be designed to encourage take up, ensure that the offer is actively promoted and to increase sustainability by covering some of the ongoing costs. To be considered further as part of the detailed design.

Insurance

There are two sides to this insurance that have to be considered.

Firstly, Liability cover - it is automatically in place for anything that we are responsible for, however, we need to ensure that it is safe to use.

Secondly insuring the item itself for replacement - It is difficult to insure an item that is not normally stored within SSDC premises, nor in control of a SSDC officer. Under these circumstances, even if

insurance is obtained, theft and accidental damage are very likely to be excluded. If these risks can be excluded, what is the risk(s) would you expect to insure against?

If are looking to insure against theft and accidental damage, need to confirm what risk management is in place (or proposed) to ensure the camera is kept safe and allow responsible use only.

Data Protection

All images to be deleted from camera after each use, so that it is blank when next person uses. Part of the training/how to use guidance.

For SSDC or group to use/store images a GDPR form needs to be signed by home owner to give permission to store images of their home and for their use for insulation proposals within their community. However, at a later stage an individual could withdraw that consent and we/the group would be compelled to delete the images May need to look at an alternative lawful basis and whether the images without the address or contact details is a GDPR issue?

Would need to add a privacy notice to explain how the data is being used and SSDC this will need to add to the Information Asset Register if storing and keeping the images.

Agenda Item 7

Community Grant to Bruton Town Council (Executive Decision)

Director: *Kirsty Larkins, Director of Service Delivery*
Manager / Lead Specialist: *Tim Cook, Locality Manager*
Lead Officer: *Nathan Turnbull, Locality Officer*
Contact Details: Nathan.turnbull@southsomerset.gov.uk or 01935 462462

Purpose of the Report

Councillors are asked to consider the awarding of a grant of £4,405 towards a weather resistant path.

Public Interest

Awarding grants is a key way that SSDC supports and helps to deliver community projects sponsored by Parishes and voluntary community organisations in the towns and villages across the district.

Bruton Town Council has applied to the Area East community grants programme for financial assistance of £4,405. The Locality Officer is submitting this report to enable the Area East Committee to make an informed decision about the application has assessed the application.

Recommendation

It is recommended that Councillors award a grant £4,405, the grant to be allocated from the Area East capital programme and subject to SSDC standard conditions for community grants (appendix A)

Application Details

Name of applicant:	Bruton Town Council
Project:	Abbey Fishponds Path
Total project cost:	£23,241
Amount requested from SSDC:	£4,405
% amount requested	18.95%
Application assessed by:	Nathan Turnbull

Community Grants Assessment Score

The table below shows the grant scoring for this application. Applications must meet the minimum score of 22 to be considered for SSDC funding under Community Grants policies.

Category	Max Score available	Officer assessment score
A Supports Council Plan/Area Chapter	1	1
B Supports Equalities & Diversity	1	1
C Supports Environment Strategy	3	3
D Need for Project	10	10
E Capacity of Organisation	15	11

F Financial need	7	5
Total	37	31

Background

The monument, which lies in three separate areas of protection, includes the site of an Augustinian priory later to become an abbey, an associated flight of medieval fishponds, and a post-medieval pillow mound. The site is divided by the London to Taunton main railway line and part of the abbey's inner precinct lies within the grounds of King's School on the north side of the railway line close to the boundary wall of St Mary's churchyard. The remaining part of the inner precinct, which also includes the flight of fishponds, is located on the north facing slope of Lusty Hill to the south of the railway line. An Augustinian priory was founded between 1127 and 1135 by William de Mohun, the Earl of Somerset and as part of its foundation charter it was granted the manor of Bruton.

Parish information

Parish*	Bruton
Parish Population	2,907
No. of dwellings	1,155

*Taken from the 2011 census profile

The project

The project is to construct a path by the Abbey Fishponds in Bruton, through land leased by Bruton Town Council from Kings School. The Fish Ponds are a Scheduled Monument and have a significant level of biodiversity. The path runs from the railway bridge over Dropping Lane up to Durslade Farm, providing safe access to the Hauser & Wirth gallery and all its associated attractions, to the Community Gardens at Durslade Farm and for walks up to the Dovecote. The path therefore has a lot of foot traffic and there is now a need for a weather resistant path that will minimise damage to the habitat and the Abbey Fishponds.

Local support / evidence of need

It is a vital scheme for the following reasons:

Habitat protection,

Protection of a site of historical importance,

Safe path for walking as Dropping Lane has no pavement or room to put one in.

The route will enable the 140,000 visitors to Hauser and Wirth to reach Bruton Town Centre on foot

Provide a safe route from the train station to Hauser and Wirth and to the Dovecote

Safe access to the countryside for residents

Promoting tourism and town centre economy

The Path will also be accessible for Disabled users

Project costs

Project costs	Cost £
Leasing land from Kings School by BTC for 99 years	£12,636
Construction of footpath	£10,605
Total	£23,241

Funding plan

Funding source	Secured or pending	Amount £
Parish/Town Council	Secured	£12,636
Hauser and Wirth	Secured	£4,200
Bruton Conservation Trust	Secured	£1,000
Bruton Community Partnership	Secured	£1,000
SSDC grant award	Pending	£4,405
Total		£23,241

Conclusion and Recommendation

It is recommended that a grant of £4,405 is awarded

Financial implications

The balance in the Area East Capital programme is £80,324. If the recommended grant of £4,405 is awarded, £75,919 will remain.

Grants are awarded subject to all other funding being secured before the commencement of the project and are on a % basis of the full project costs. Payment of the grant cannot exceed the grant award and is proportionally reduced if full project costs are under budget.

Council Plan Implications

Council Plan themes and Areas of focus for 2021/22

Focus 2: Economy to promote a strong and growing economy with thriving urban, rural and land based businesses and improving productivity we will:

- Work with businesses and use our assets.
- Lobby for and support infrastructure improvements to enable growth.
- Capitalise on our high quality culture, leisure and tourism opportunities to bring people into the district

Focus 3: Environment

To keep South Somerset clean, green and attractive we will work in partnership to:

- Maintain and promote access to our Country Parks and open spaces to promote good mental and physical health.
- Keep streets and neighbourhoods clean and attractive.
- Promote a high quality built environment in line with Local Plan policies.

Focus 5: Health and Communities

To build healthy, self-reliant, active communities we will:

- Support communities so that they can identify their needs and develop local solutions.
- Target support to areas of need.
- Help people to live well by enabling quality cultural, leisure, play, sport & healthy lifestyle facilities & activities.
- Work with partners to tackle health issues such as diabetes and hypertension and mental health.
- Work with our partners to keep our communities safe.

Area Chapter Implications for 2021/22

No implications.

Carbon Emissions and Climate Change Implications

This project will support and improve carbon emissions by sustaining its biodiversity and by encouraging Car users to walk.

Equality and Diversity Implications

The project aims to provide for people across all age and interest groups in the local community.

Background Papers

None.

Appendix A

Standard conditions applying to all SSDC Community Grants

The applicant agrees to: -

- Notify SSDC if there is a material change to the information provided in the application.
- Start the project within six months of the grant offer and notify SSDC of any changes to the project or start date as soon as possible.
- Confirm that all other funding sources have been secured before starting the project, if these were not already in place at the time of the application.
Acknowledge SSDC assistance towards the project in any relevant publicity about the project (e.g. leaflets, posters, websites, and promotional materials) and on any permanent acknowledgement (e.g. plaques, signs etc.).
- Work in conjunction with SSDC officers to monitor and share the success of the project and the benefits to the community resulting from SSDC's contribution to the project.
- Provide a project update and/or supply before and after photos if requested
- Supply receipted invoices or receipts which provide evidence of the **full** cost of the project so that the grant can be released.
- Note that they cannot apply for another community grant for the same project within a 3-year period of this award.

Standard conditions applying to buildings, facilities and equipment

- Establish and maintain a “sinking fund” to support future replacement of the building / facility / equipment as grant funding is only awarded on a one-off basis.
- Use the SSDC Building Control Service when buildings regulations are required.
- Incorporate disabled access and provide an access statement where relevant.

Agenda Item 8

Community Grant to Radio Ninesprings (Executive Decision)

Director: *Kirsty Larkins, Director of Service Delivery*
Manager / Lead Specialist: *Tim Cook, Locality Manager*
Lead Officer: *Adrian Moore*
Contact Details: adrian.moore@southsomerset.gov.uk or 01935 462462

Purpose of the Report

Councillors are asked to consider the awarding of a grant of £5,748 towards a Local Community Radio FM transmitter for Wincanton/Bruton.

Public Interest

Awarding grants is a key way that SSDC supports and helps to deliver community projects sponsored by Parishes and voluntary community organisations in the towns and villages across the district.

Radio Ninesprings radio station has applied to the Area East community grants programme for financial assistance with the costs of a Local Community Radio FM transmitter for Wincanton. The Locality Officer who is submitting this report to enable the Area East Committee to make an informed decision about the application has assessed the application.

Recommendation

It is recommended that Councillors award a grant of £5,748. The grant to be allocated from the Area East capital programme and subject to SSDC standard conditions for community grants (appendix A).

Application Details

Name of applicant:	Radio Ninesprings
Project:	Local Community Radio FM transmitter for Wincanton/Bruton
Total project cost:	£11,496
Amount requested from SSDC:	£5,748
% amount requested	50%
Application assessed by:	Adrian Moore

Community Grants Assessment Score

The table below shows the grant scoring for this application. Applications must meet the minimum score of 22 to be considered for SSDC funding under Community Grants policies.

Category	Max Score available	Officer assessment score
A Supports Council Plan/Area Chapter	1	1
B Supports Equalities & Diversity	1	1
C Supports Environment Strategy	3	1
D Need for Project	10	7
E Capacity of Organisation	15	12
F Financial need	7	5
Total	37	27

Background

Radio Ninesprings is a Local Community Radio station for South Somerset. It launched on 104.5 FM on 1st October 2018 after being awarded a Community Radio License by Ofcom (The Office of Communications – regulator for the communications services) to provide a service of local community radio to the Yeovil area. Community radio stations are a third tier of radio broadcasting in addition to commercial radio and the BBC. They reflect a mix of cultures and interests and give a new voice to communities. They raise income through advertising / sponsorship, training, and funds awarded by public bodies. They are ‘not for profit’ and their programmes are influenced by the communities they serve.

Radio Ninesprings is a ‘not-for-profit’ educational charitable company run by volunteers, based in Yeovil. The charitable purposes of Radio Ninesprings are to advance the educational and training of the residents of Yeovil and district of South Somerset in radio production, broadcasting and media skills techniques. It has offered training places for two students studying BTEC Creative Media at Yeovil College and work experience given to local school pupils.

In June 2019, Radio Ninesprings successfully applied to Ofcom to have its licensed broadcast area extended to Wincanton/Bruton and Chard/Crewkerne. Following the granting of the license extension, the station has a responsibility to provide a service of community radio to the whole of South Somerset. The additional FM frequencies given to Radio Ninesprings are 103.3 for Wincanton/Bruton and 107.6 for Chard/Crewkerne.

In the last twelve months, Radio Ninesprings has made great strides towards being recognized as the main broadcast provider of local information, local news and entertainment for South Somerset. It is a company limited by guarantee with charitable status.

Parish information

Parish*	N/A
Parish Population	N/A
No. of dwellings	N/A

The project

Following the successful application to Ofcom, Radio Ninesprings was given permission in November 2019 to extend its Licensed Broadcast Area to the district of South Somerset and build two new FM transmitters, one to cover the Wincanton area positioned at Wincanton Racecourse and one to cover the Chard area positioned at Cricket St Thomas Golf Club. These FM Transmitters are required to strengthen reception of Radio Ninesprings in and around the western and eastern parts of South Somerset.

The transmitter will be located at Wincanton racecourse and provide an FM signal within an 8-mile radius of Wincanton. The owners of Wincanton Racecourse have given permission to erect the FM transmitter on their main building.

In the case of Chard/Crewkerne, Radio Ninesprings has also applied to Area West Committee for an SSDC Community grant for an identical transmitter. The transmitter will be located at Cricket St Thomas Golf Club and provide an FM signal within an 8-mile radius of Chard. The owners of Cricket St Thomas Golf Club have given permission to erect the FM transmitter on their main building.

The work of building the transmitters will be led by TransplanUK a professional business that specializes in providing transmitter sites. The project will be managed and overseen at every stage of development by the Directors/Trustees of Radio Ninesprings.

Local support / evidence of need

Radio Ninesprings broadcasts from a main transmitter on 104.5 FM located at Yeovil Town football club's ground at Huish Park. The signal is strongest towards the North and beyond. It is strong around the greater Yeovil area. It is less strong in Wincanton/Bruton, Chard/Crewkerne and places in between. Local residents have told Radio Ninesprings of problems receiving an acceptable signal on FM in the Wincanton/Bruton and Chard/Crewkerne areas. It was with the aim of solving this problem that Radio Ninesprings applied for and was awarded by Ofcom two further FM frequencies to strengthen coverage in and around the Wincanton/Bruton and Chard/Crewkerne areas.

Having Radio Ninesprings local community radio available for listening in Wincanton/Bruton and Chard/Crewkerne areas will benefit local people of all ages and will help strengthen the community spirit and identity of these towns.

Radio Ninesprings will work closely with schools in Wincanton/Bruton and Chard/Crewkerne to give young people opportunities to make radio programmes, to develop their writing, creative and computer/IT skills. The radio station will work closely with voluntary and charity groups to support people who are unemployed, providing opportunities to participate at the radio station. Radio Ninesprings will support local businesses and the self-employed, giving opportunities to talk on-air about their products and services, to build community demand for a healthy, sustainable local economy. The radio station will engage with all groups who live and work in the Wincanton/Bruton and Chard/Crewkerne areas.

The success of the project will be measured by the number of people who listen to Radio Ninesprings in the Chard/Crewkerne and Wincanton/Bruton areas. Also by the number of people who take part in the radio programmes and join as volunteers and by the number of local businesses who advertise and sponsor programmes. Radio Ninesprings encourages audience feedback through e-mail, Facebook and Twitter and these responses would be used to measure performance.

There are many ways in which Radio Ninesprings benefits the residents of South Somerset, these include:

- People who are not in employment or training are given opportunities to receive training in media skills to include writing, media law, editing and presentation. This experience will help enhance their chances of securing employment.
- Residents are given opportunities to take part in programmes, to talk about local issues, to publicise local events and make programmes of local interest.
- Young people wishing to make a career in broadcasting/journalism are given the opportunity of work experience and training.
- Volunteer membership of Radio Ninesprings is open to everyone regardless of age or ability.

During COVID-19, a huge amount of free air-time has been given to communicating public service announcements on behalf of Public Health England, Yeovil Hospital, South Somerset District Council, Somerset County Council and others.

Over the past twelve months more than 150 people and local organisations have been interviewed on the Radio Ninesprings Breakfast Show on a range of subjects. There has also been given regular air-time to local charitable organisations to appeal for funding and new volunteers.

A new show featuring local bands/musical performers was introduced each Sunday from 4.00pm to 6.00pm. A daily programme about local businesses – ‘Working Lunch’ – was launched in partnership with Yeovil Chamber of Commerce. A campaign was launched to recruit a team of ‘virtual’ Village Correspondents from around South Somerset to provide very localized information and news for inclusion in ‘Community News’. The Mayor of Yeovil was given a monthly slot ‘Mayor on the Air’ to talk about the town and local fund raising activities. Building work was completed on a second studio for delivering media training to students at Yeovil College. A partnership was formed with BBC Somerset and Somerset’s seven other Ofcom licensed community radio stations for the exchange of local news and broadcast content.

The communities of Wincanton/Bruton and Chard/Crewkerne are not provided with a service of local community radio to which they can turn for local information and local news and take part in to comment on local issues. By making Radio Ninesprings available through the two additional FM transmitters the situation of not having a service of local community radio provided would be corrected.

Project costs

Project costs	Cost £
1 x BW RX300V3 rebroadcast transmitter:	3,145
1 x EME 7020-30B directional coupler, mounted:	350
1 x SA623 or equivalent block filter:	685
1 x Amphenol model 7034107 end-fed transmit antenna:	385
1 x Amphenol model 7059098 3-element yagi receive antenna:	325
1 x 4m 49mmØ Dural pole:	42
2 x HD Norstel RA clamps:	12
2 x 20m (est) x RG213 feeder cable terminated Nm/Nm:	64
Fixing materials:	35
Delivery and installation of antenna, transmitter with integrated receiver, processor, RDS encoder, test and commission to Ofcom requirements:	650
Power and RF connectivity:	70
Local Remote Contribution studio system:	4,732
Legal fees	1,000
Total	11,496

Funding plan

Funding source	Secured or pending	Amount £
Wincanton Town Council	Secured	500
Castle Cary Town Council	Secured	300
Bruton Town Council	Secured	150
Own Funds	Secured	1,148
Radio Camelot	Secured	1,400
Somerset Community Foundation	Secured	1,250
Battens Solicitors	Secured	1,000
SSDC Community Grant	Pending	5,748

Total		11,496
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The bulk of Radio Ninesprings income comes through 'on air' advertising, sponsorship, and training grants. The income from advertising doubled in the first year of operation. Radio Ninesprings also generates income streams through hiring out equipment, staging fund raising events, providing studio facilities to the BBC and through grants and donations.

Conclusion and Recommendation

It is recommended that a grant of £5,748 is awarded

Financial implications

The balance in the Area East Capital programme is £75,919. If the recommended grant of £5,748 is awarded, £70,171 will remain.

Grants are awarded subject to all other funding being secured before the commencement of the project and are on a % basis of the full project costs. Payment of the grant cannot exceed the grant award and is proportionally reduced if full project costs are under budget.

Council Plan Implications

Council Plan themes and Areas of focus for 2021/22

Focus 1: High quality cost effective services

- Transform customer services through technology.
- Provide access to services to suit our customers' needs
- Actively manage assets and resources to ensure the best financial or community return.
- Seek business opportunities for the council.
- Work with partners to achieve economies, resilience and influence.

Focus 2: Economy

To promote a strong and growing economy with thriving urban, rural and land based businesses and improving productivity we will:

- Work with businesses and use our assets.
- Advise and support initiatives that ensure worker skills meet the employer's needs.
- Lobby for and support infrastructure improvements to enable growth.
- Capitalise on our high quality culture, leisure and tourism opportunities to bring people into the district

Focus 3: Environment

To keep South Somerset clean, green and attractive we will work in partnership to:

- Promote recycling and minimise waste
- Promote the use of 'green' technology
- Maintain and promote access to our Country Parks and open spaces to promote good mental and physical health.

- Keep streets and neighbourhoods clean and attractive.
- Continue to support long term flood resilience.
- Promote a high quality built environment in line with Local Plan policies.
- Support communities to develop and implement local, parish and neighbourhood plans.

Focus 5: Health and Communities

To build healthy, self-reliant, active communities we will:

- Support communities so that they can identify their needs and develop local solutions.
- Target support to areas of need.
- Help people to live well by enabling quality cultural, leisure, play, sport & healthy lifestyle facilities & activities.
- Work with partners to tackle health issues such as diabetes and hypertension and mental health.
- Work with our partners to keep our communities safe.

Area Chapter Implications for 2021/22

Improved communications with our residents across the district supports all of the work in the Area Chapters.

Carbon Emissions and Climate Change Implications

None

Equality and Diversity Implications

The project aims to provide for people across all age and interest groups in the local community.

Background Papers

None

Appendix A

Standard conditions applying to all SSDC Community Grants

The applicant agrees to: -

- Notify SSDC if there is a material change to the information provided in the application.
- Start the project within six months of the grant offer and notify SSDC of any changes to the project or start date as soon as possible.
- Confirm that all other funding sources have been secured before starting the project, if these were not already in place at the time of the application.
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- Work in conjunction with SSDC officers to monitor and share the success of the project and the benefits to the community resulting from SSDC's contribution to the project.
- Provide a project update and/or supply before and after photos if requested
- Supply receipted invoices or receipts which provide evidence of the **full** cost of the project so that the grant can be released.
- Note that they cannot apply for another community grant for the same project within a 3 year period of this award.

Standard conditions applying to buildings, facilities and equipment

- Establish and maintain a “sinking fund” to support future replacement of the building / facility / equipment as grant funding is only awarded on a one-off basis.
- Use the SSDC Building Control Service when buildings regulations are required.
- Incorporate disabled access and provide an access statement where relevant.

Special conditions

None



Area East Forward Plan

Director: Nicola Hix, Strategy and Support Services
Agenda Coordinator: Michelle Mainwaring, Case Officer (Strategy & Commissioning)
Contact Details: Michelle.mainwaring@southsomerset.gov.uk

Purpose of the Report

This report informs Members of the agreed Area East Forward Plan.

Recommendations

Members are asked to note and comment upon the proposed Area East Forward Plan as attached, and to identify priorities for any further reports

Area East Committee Forward Plan

The forward plan sets out items and issues to be discussed over the coming few months. It is reviewed and updated each month, and included within the Area Committee agenda, where members of the Area Committee may endorse or request amendments. Members of the public, councillors, service managers, and partners may also request an item be placed within the forward plan for a future meeting, by contacting the agenda co-ordinator.

Items marked *in italics* are not yet confirmed, due to the attendance of additional representatives.

To make the best use of the Area Committee, the focus for topics should be on issues where local involvement and influence may be beneficial, and where local priorities and issues raised by the community are linked to SSDC corporate aims and objectives.

Further details on these items, or to suggest / request an agenda item for the Area East Committee, please contact one of the officer's names above.

Background Papers

None.

Area East Committee Forward Plan

Items marked *in italics* are not yet confirmed, due to the attendance of additional representatives.

Further details on these items, or to suggest / request an agenda item for the Area East Committee, please contact the agenda coordinator at democracy@southsomerset.gov.uk

Meeting Date	Agenda Item	Lead Officer
June 2021	Presentation on Community Infrastructure Levy (CIL) Governance	Peter Paddon, Lead Specialist Strategic Planning
TBC	Update on Wincanton Sports Ground	<i>Tim Cook – Locality team Manager</i>



Planning Appeals

Director: Kirsty Larkins, Service Delivery
Lead Officer: Barry James, Interim Planning Lead Specialist
Contact Details: Barry.James@southsomerset.gov.uk

Purpose of the Report

To inform members of the appeals that have been lodged, decided upon or withdrawn.

Recommendations

That the report be noted.

Background

The Area Chairmen have asked that a monthly report relating to the number of appeals received, decided upon or withdrawn be submitted to the Committee.

Report Detail

The applications in italics are March's meeting appeal decisions showing whether they were a delegated or committee decision.

Appeals Received

19/01557/FUL (Delegated Decision)
19/03416/OUT (Delegated Decision)
19/01840/OUT Land North of Ansford Hill (Committee Decision)

18/03296/FUL (Committee Decision), Land Adjacent Englands Mead Queen Camel Yeovil Somerset. Proposed development of 9 dwellings with access and landscape planting provision. Appeal Officer – Ben Gilpin.

20/01245/FUL (Delegated Decision) Land South Of Shatterwell Villas Shadwell Lane Wincanton Somerset. Application for full planning permission for two contemporary dwellings on a vacant garden plot. Appeal Officer – David Kenyon.

Appeals Allowed

20/01014/S73 Riverside stable Lovington (Delegated Decision)

Appeals Dismissed

19/02947/FUL (Delegated Decision)
18/02664/FUL (Delegated Decision)
18/02859/OUT (Delegated Decision)
18/02409/OUT (Delegated Decision)

Background Papers

Decision Notices attached.
