



**South Somerset**  
District Council

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## Licensing Committee (Informal)

**Tuesday 9th November 2021**

**10.00 am**

### **A virtual meeting using Zoom meeting software**

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The following members are requested to attend the meeting.

**Chairman:** David Recardo  
**Vice-chairman:** Wes Read

Jason Baker  
Dave Bulmer  
Adam Dance  
Karl Gill  
Jenny Kenton

Tony Lock  
Kevin Messenger  
Crispin Raikes  
Paul Rowsell  
Andy Soughton

Linda Vijeh  
Martin Wale  
William Wallace

Any members of the public wishing to address the meeting need to email [democracy@southsomerset.gov.uk](mailto:democracy@southsomerset.gov.uk) by 9.00am on Monday 8<sup>th</sup> November 2021.

The meeting will be viewable online by selecting the committee meeting at: [https://www.youtube.com/channel/UCXSfFPGd3f\\_k1VGoBa\\_egQw](https://www.youtube.com/channel/UCXSfFPGd3f_k1VGoBa_egQw)

For further information on the items to be discussed, please contact [democracy@southsomerset.gov.uk](mailto:democracy@southsomerset.gov.uk)

This Agenda was issued on Monday 1 November 2021.

**Jane Portman**, *Chief Executive Officer*

**This information is also available on our website**  
[www.southsomerset.gov.uk](http://www.southsomerset.gov.uk) and via the mod.gov app

## **Members Questions on reports prior to the Meeting**

Members of the Committee are requested to contact report authors on points of clarification prior to the Committee meeting.

## **Information for the Public**

The Licensing Committee shall be responsible for those functions listed in part 3 of the Constitution as being the responsibility of the Committee. This will include licensing matters referred to it by officers, in accordance with the Officer Scheme of Delegation, such as contested public entertainment licences, and applications for taxi driver licences where the officer considers the application should be determined by members. The Committee shall also be responsible for all the functions assigned to it under the Licensing Act 2003.

The Statutory Licensing Committee has responsibility for all activities under the Licensing Act 2003 and the Gambling Act 2005 except for policies and fees. Established under the Licensing Act 2003, it exercises the functions of the Licensing Authority which itself is the Council.

The Other Licensing Committee can be responsible for all other licensing matters. Established by the Council under discretionary power contained in Section 101 of the Local Government Act 1972.

It is lawful for the membership of the two committees to be the same, but they are differently constituted and run under different powers.

Licensing Committee agendas and minutes are published on the Council's website at: <http://modgov.southsomerset.gov.uk/ieDocHome.aspx?bcr=1>

The Council's Constitution is also on the web site and available for inspection in council offices.

Meetings of the Licensing Committee are held quarterly usually in the Council Offices, Brympton Way - However during the coronavirus pandemic these meetings will be held remotely via Zoom video-conferencing.

At the meetings of Full Council on 15 April 2021 and 8 July 2021 it was agreed to extend the delegation of all Executive and Quasi Judicial decisions listed in the Constitution to the Chief Executive and to the relevant Director in the Chief Executive's absence where not already delegated, in consultation with the Leader of the Council (or Deputy) and the relevant Portfolio Holder, Ward Member and Committee Member if practicable to ensure that the Council can continue to operate on-line meetings.

Councillors will continue to receive decision-making reports and meet using virtual meeting teleconferencing technology and debate the reports. They will form a view which will be communicated to the Chief Executive. The decision will be formally made by the Chief Executive (or relevant Director). This is an interim measure to 8 January 2022 when we hope to return to in-person meetings.

## **Public participation at meetings (held via Zoom)**

We recognise that these are challenging times but we still value the public's contribution to our virtual meetings. The public are able to participate and contribute to the meeting, you will need to be able to access the meeting through Zoom at: <https://zoom.us/join>

Each individual speaker shall be restricted to a total of three minutes. The period allowed for public participation usually shall not exceed 15 minutes

If you would like to address the virtual meeting during public participation, please email [democracy@southsomerset.gov.uk](mailto:democracy@southsomerset.gov.uk) by 9.00am on Monday 8 November 2021. When you have registered, an officer will provide the details to join the meeting. The Chairman will invite you to speak at the appropriate time during the virtual meeting.

If you would like to view the meeting without participating, please see: [https://www.youtube.com/channel/UCXSfFPGd3f\\_k1VGoBa\\_egQw](https://www.youtube.com/channel/UCXSfFPGd3f_k1VGoBa_egQw)

#### **Virtual meeting etiquette:**

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will unmute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of five minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

#### **Recording and photography at council meetings**

Recording of council meetings is permitted, however anyone wishing to do so should let the Chairperson of the meeting know prior to the start of the meeting. The recording should be overt and clearly visible to anyone at the meeting, but non-disruptive. If someone is recording the meeting, the Chairman will make an announcement at the beginning of the meeting.

Any member of the public has the right not to be recorded. If anyone making public representation does not wish to be recorded they must let the Chairperson know.

The full 'Policy on Audio/Visual Recording and Photography at Council Meetings' can be viewed online at:

<http://modgov.southsomerset.gov.uk/documents/s3327/Policy%20on%20the%20recording%20of%20council%20meetings.pdf>

# Licensing Committee (Informal)

**Tuesday 9 November 2021**

## Agenda

### *Preliminary Items*

**1. To approve as a correct record the Minutes of the Previous Meetings**

To approve as a correct record the minutes of previous Licensing Committee meetings held on 8 December 2020 and 13 July 2021.

To approve as a correct record the minutes of the Licensing Sub Committee meetings held on 8 February, 26 April, 8 June and 16 August 2021.

**2. Apologies for Absence**

**3. Declarations of Interest**

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

**4. Public Participation at Committees**

a) Questions/comments from members of the public. This is a chance for members of the public and representatives of Parish/Town Councils to participate in the meeting by asking questions, making comments and raising matters of concern.

**5. Date of Next Meeting**

Members are asked to note that the next meeting of the Licensing Committee will be held on Tuesday 11<sup>th</sup> January 2022 commencing at 10.00am.

**6. Hackney Carriage and Private Hire Policy Consultation (Pages 5 - 21)**