

## South Somerset District Council

**Minutes** of a meeting of the **Licensing Committee (Informal)** held by video-conference using Zoom meeting software **on Tuesday 11 January 2022.**

(10.00 - 10.20 am)

**Present:**

**Members:** Councillor David Recardo (Chairman)

Jason Baker	Wes Read
Karl Gill	Paul Rowsell
Crispin Raikes	William Wallace

**Officers**

Anita Legg	Specialist - Licensing
Becky Sanders	Case Officer (Strategy & Support Services)
Vicki Dawson	Lead Specialist (Environmental Health)
Nigel O'Grady	Principal Food Safety Officer
Jo Morris	Case Officer (Strategy & Support Services)

**Note:** All decisions were approved without dissent unless shown otherwise.

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**15. Minutes (Agenda Item 1)**

The minutes of the previous meeting held on 9<sup>th</sup> November 2021 were approved as a correct record and would be signed by the Chairman.

The minutes of the Licensing Sub Committee meetings held on 4<sup>th</sup> November and 6<sup>th</sup> December 2021 were approved as a correct record and would be signed by the Chairman.

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**16. Apologies for Absence (Agenda Item 2)**

Apologies for absence were received from Councillors Dave Bulmer, Adam Dance, Tony Lock, Kevin Messenger, Andy Soughton and Martin Wale.

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**17. Declarations of interest (Agenda Item 3)**

There were no declarations of interest.

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**18. Public Participation at Committees (Agenda Item 4)**

There were no questions from members of the public.

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**19. Date of Next Meeting (Agenda Item 5)**

Members noted that the next meeting of the Licensing Committee was scheduled to be held on Tuesday 8<sup>th</sup> March 2022 at 10.00am and would be a virtual meeting using Zoom.

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**20. Statement of Licensing Policy under the Licensing Act 2003 (Agenda Item 6)**

The Lead Specialist – Environment introduced the report which set out the new draft Statement of Licensing Policy. She explained that under Section 5 of the Licensing Act 2003, the Council must publish a policy in respect of its licensing function and the policy should be reviewed every 5 years. She advised that the policy had been revised which was mostly in accordance with the latest statutory guidance and that Appendix B to the report set out the detailed changes from the previous policy. She referred to the key changes which were outlined under 5.12 of the report which related to the removal of the cumulative impact policy, addition of movable structures considerations to Mobile Premises and Temporary Structures, addition of some detailed points to help clarify the matters that should be considered for Temporary Event Notices, additions of further detail to the section on Large scale events, addition of section on Sustainable Event Management and clarification of requirements for committee members under the code of conduct in the section on Administration, Exercise and Delegation of functions.

Members were asked to consider whether they were content for the revised draft Statement of Licensing Policy to go out to consultation as set out in the report. The consultation period would be for an eight-week period, which was proposed to commence on Monday 24<sup>th</sup> January 2022. Any responses to the draft policy would be brought to the Licensing Committee for discussion following the close of the consultation period. It was noted that a Special meeting of the Licensing Committee may need to be held to fit in with the proposed consultation timescales prior to the Policy being recommended to Full Council for approval.

The Specialist – Environmental Health informed members that an equalities assessment had been undertaken and agreed by the Equalities Officer.

The Chairman thanked the Officers involved in the production of the draft Statement of Licensing Policy.

There were no questions or comments raised by members.

At the conclusion of the item, Members were content to approve the recommendations outlined in the report.

**RESOLVED:** That the Chief Executive be recommended to approve:

- a. The draft Statement of Licensing Policy.
- b. That the consultation process as set out in the report be commenced.

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Chairman