

APPENDIX A – Summary of Gifts and Hospitality – 1st January 2017 – 30th November 2018

SSDC District Councillors

Member	Date of Receipt	Nature of Gift or Hospitality	Donor
NONE			

Parish / Town Councillors

Member	Name of Council	Date of Receipt	Nature of Gift or Hospitality	Donor
NONE				

SSDC Officers / Teams

Name / Department	Date of Receipt	Nature of Gift or Hospitality	Donor	Reason for Acceptance / Refusal and Actions taken
Development Control	4 Jan 17	2 tins of biscuits	Customer	Accepted and placed in Lord Larder's box held at Petters House.
Area East Office	27 Feb 17	Invite to local event with light refreshments	Private estate near Castle Cary	One officer attended as it was an opportunity to engage with new owners.
Asst. Director	7 Mar 17	Lunch	Arlingclose (SSDC Financial Advisers)	Accepted. Director due to leave SSDC. Arlingclose travelled from London to take her out for lunch in thanks for her professional work over a number of years.
Welfare Benefits	28 Apr 17	Flowers	Customer	Accepted as this was on a Friday, prior to bank holiday.
Leisure	12 Jul 17	Chocolates	Resident	Accepted and placed in the Homeless Food Box at Petters House.
Welfare Benefits	13 Jul 17	Chocolates	Customer	Accepted and placed in the Homeless Food Box at Petters House.

Name / Department	Date of Receipt	Nature of Gift or Hospitality	Donor	Reason for Acceptance / Refusal and Actions taken
Welfare Benefits	11 Aug 17	Candle holder	Customer	Taken to St Margaret's Hospice for their monthly raffle.
Council Tax	20 Sep 17	Small bag of Maltesers	Customer	Shared within team as short shelf life.
Development Control	5 Oct 17	Small box of chocolates	Resident	Given to Charity Raffle held on 30 November at the Quicksilver Mail - Yeovil for Women -v- Cancer.
Welfare Benefits	6 Oct 17	Fresh flowers	Customer	Accepted as late on a Friday afternoon and would not be enjoyed over the weekend.
Development Control	20 Dec 17	Luxury hamper (mainly toiletries)	Resident	Thank you sent. Hamper of oils and herbs raffled within the planning team for the Lord's Larder – agreed by the CEO – and the money sent to Lord's Larder. £80 raised for the charity.
Legal	22 Dec 17	£20 gift vouchers	Sheriff's Office	Thank you sent. Vouchers given to St Margaret's Hospice Yeovil for their monthly raffle.
Environmental Health	18 Jan 18	£20	N/A	£20 raised on sale of one item of property not claimed by any family following public health burial. Money donated to St Margaret's Hospice, Yeovil.
Welfare Benefits	25 Jan 18	Box of chocolates	Customer	Thanked. Placed in the food for homeless box held at Petters House.
Development Control	3 Apr 18	Easter Egg	Resident	Thanked. Placed in the food for homeless box held at Petters House.
Welfare Benefits	2 May 18	Small box of wine gums	Customer	Consumed by housing due to short shelf life. Box not in mint condition and hence unsuitable to place in food box or donate to charity.
Director	27 Jun 18	Hospitality at Municipal Journal Awards	Civica	Accepted as SSDC had been entered for an award.
Housing	7 Aug 18	Tissues and a packet of mints	Customer	Accepted. Placed in the food for homeless box held at Petters House.

Name / Department	Date of Receipt	Nature of Gift or Hospitality	Donor	Reason for Acceptance / Refusal and Actions taken
CHAC/Museum	3 Oct 18	2 Boxes of biscuits	Local group	Accepted. Placed in the food for homeless box held at Petters House.
Revenues & Benefits	29 Nov 18	Large box of chocolates	Customer	Accepted, and placed in the Christmas Lord's Larder Box at Brympton Way.