

Scrutiny Work Programme

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
TBC	Remote working, meeting technology and IT support	Following the connectivity issues experienced by all members due to the migration to Office 365, Scrutiny members have asked for a report to explain what happened, why and what lessons have been learnt.	Specialist (Digital Services)
29 th June 2021	Corporate Performance Reports	At the February 2020 committee members asked for future potential new indicators be discussed with Scrutiny Committee prior to going to live, in order to ensure requested information is captured and monitored.	Specialist (Performance)
TBC	CIL Update/S106	Verbal update on progress with Community Infrastructure Levy - allocation and prioritisation of the funding. Review of charges associated with administering section 106 agreements. Member workshop due to be held in July 2021 tbc.	Lead Specialist (Economic Development)
TBC	Overview of Voluntary sector support and draft Commissioning Model	At the January 2020 meeting of Scrutiny Committee members requested to have input to the draft Commissioning Model to replace strategic grants	Specialist (Strategic Planning)
TBC	Resident Survey	At the March 2020 Overview and Scrutiny Committee meeting when the Council performance report was being reviewed there was reference to a resident survey being conducted to capture feedback qualitative information, the survey structure and content will be discussed at this meeting.	Specialist (Performance)

The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Agendas and minutes for the Heart of the South West (HotSW) Local Enterprise Partnership (LEP) Joint Scrutiny Committee can be viewed at:

<https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=456&Year=0>

Current Task & Finish Reviews (some have been suspended due to Covid-19)

Date Commenced	Title and Purpose	Members
<i>(reconvened Nov 2020)</i>	Productivity Analysis – understanding the cost of services, products and process. Quarterly workshops focussed on assisting officers with a review of fees and charges on a number of service areas. 1) Pest Control 2) Licencing	Cllr Robin Bastable, Cllr Jeny Snell, Cllr Brian Hamilton, Cllr Crispin Raikes and Cllr Gerard Tucker. (with the Income & Opportunities Manager)
Jan/Feb 2021	SSDC Environment Strategy – Time limited research project considering existing energy contract arrangements and development of a roadmap/recommendations for transition to renewable energy providers. Early market engagement workshops commenced March 2021	Cllr Charlie Hull and, (PH) Cllr Sarah Dyke, Cllr Sue Osborne, Cllr Gerard Tucker, Cllr Crispin Raikes, Cllr Robin Bastable (With Lead Specialist Environmental Health, Specialist Procurement, and Specialist Facilities Management)
TBC	Step-back review of Covid-19 response and recovery. Workshops will commence following the adoption of the Recovery Strategy in April 2021.	Need to invite members (with the Income & Opportunities Manager)
TBC	Reviewing the delivery and availability of high speed broadband across the district (with external partners i.e. providers) (Member briefings due July 2021)	Cllr Sue Osborne, Cllr Brian Hamilton, with Joe Walsh (ED) and Steph Gold.
TBC (on hold due to Covid-19)	Understand the effect of short term lettings in South Somerset, how to minimise risks and maximise positive economic impact. (Airbnb type rentals) on Tourism, Business Rates, Housing and Regeneration across South Somerset.	Cllr Brian Hamilton, Cllr Sue Osborne
If you have any suggested topics for Scrutiny Committee to consider please contact Specialist (Members) – stephanie.gold@southsomerset.gov.uk		

Other Scrutiny working groups/workshops/matters of interest

Meeting date	Title	Description	Officers/Members
Ongoing	Members portal continuous improvement working group	Members portal re-development work continues and Steph will bring updates back to committee	All committee with Specialist Scrutiny and Member Development and Digital Specialist Business Relationship and Planning
TBC	Role of Scrutiny & Audit	Refresher on the role of both Scrutiny and Audit, with a clear definition of the lines between the two functions.	All members of Scrutiny and Audit with Specialist Scrutiny and Member development and S105 Monitoring officer.
TBC	Environment strategy workshops	Discussion around comms and engagement with both internal and external stakeholders. (Incl member survey)	Cllr Charlie Hull and, Cllr Sarah Dyke, Cllr Sue Osborne, Cllr Gerard Tucker, Cllr Crispin Raikes, Cllr Robin Bastable Lead Specialist Environmental Health and Leisure and Recreation Manager.