



Audit Committee Forward Plan

SLT Lead: Karen Watling, Chief Finance Officer
Lead Officer: Michelle Mainwaring, Case Officer (Strategy & Commissioning)
Contact Details: michelle.mainwaring@southsomerset.gov.uk

Purpose of the Report

This report informs Members of the agreed Audit Committee Forward Plan.

Recommendations

Members are asked to note and comment upon the proposed Audit Committee Forward Plan as attached.

Audit Committee Forward Plan

The forward plan sets out items and issues to be discussed over the coming few months and is reviewed annually.

Items marked *in italics* are not yet confirmed.

Background Papers

None.

Audit Committee Forward Plan

Meeting Date	Item	Responsible Officer
30th June 2022	2021/22 Internal Audit Annual Opinion Report	Alistair Woodland, Assistant Director (SWAP)
	2021/22 Annual Treasury Management Performance Report	Lead Specialist Finance (Deputy S151 Officer)
	Annual Whistleblowing Update	Monitoring Officer
	Informing the Audit Risk Assessment for the 2021-22 external audit	Chief Finance Officer, Monitoring Officer and Chief Executive
	Annual review of Treasury Management Practices for 2022-23	Lead Specialist Finance (Deputy S151 Officer)
	Proposed changes to Financial Procedures Rules for 2022-23 (to go to Full Council)	Chief Finance Officer and
28th July 2022	2020/21 External Audit Findings Report	Barrie Morris, Director, and Beth Garner, Manager (Grant Thornton)
	2020/21 External Auditors' Annual Report (to go to full Council)	Barrie Morris, Director, and Beth Garner, Manager (Grant Thornton)
	Management Response to 2020/21 External Audit Findings and Annual Report (tbc)	Chief Executive Chief Finance Officer Monitoring Officer
	Approval of 2020/21 audited Statement of Accounts	Chief Finance Officer and Lead Specialist – Finance (Deputy S151 Officer)
	Approval of 2020/21 Annual Governance Statement	Chief Executive and Monitoring Officer

	2020/21 Housing Benefits Certificate of Claims Report (<i>tbc</i>)	Lead Specialist Finance (Deputy S151 Officer)
	Briefing on progress on preparing the 2021/22 Statement of Accounts	Chief Finance Officer and Lead Specialist – Finance (Deputy S151 Officer)
	2022/23 Q1: Internal Audit Progress Report	Alistair Woodland, Assistant Director (SWAP)
	Risk Management Update Q1 2022/23	Lead Specialist, PPC
22nd September 2022	2021/22 unaudited Statement of Accounts for 2021/22	Chief Finance Officer and Lead Specialist – Finance (Deputy S151 Officer)
	2021/22 Draft Annual Governance Statement	Chief Executive, Monitoring Officer, and Chief Finance Officer
	2022/23 Q2: Internal Audit Progress Report	Alistair Woodland, Assistant Director (SWAP)
	Risk Management Update Q2 2022/23	Lead Specialist, PPC
24th November 2022	2022/23 Treasury Management mid-year treasury performance and strategy update	Lead Specialist Finance (Deputy S151 Officer)
26th January 2023	2021/22 External Audit Findings Report	Barrie Morris, Director, and Beth Garner, Manager (Grant Thornton)
	2021/22 External Auditors' Annual Report (to go to full Council)	Barrie Morris, Director, and Beth Garner, Manager (Grant Thornton)
	Approval of 2021/22 audited Statement of Accounts	Chief Finance Officer and Lead Specialist – Finance (Deputy S151 Officer)
	Approval of 2021/22 Annual Governance Statement	Chief Executive, Monitoring Officer and Chief Finance Officer

	2021/22 Housing Benefits Certificate of Claims Report (<i>tbc</i>)	Lead Specialist Finance (Deputy S151 Officer)
	2022/23 Q3: Internal Audit Progress Report	Alistair Woodland, Assistant Director (SWAP)
	Risk Management Update Q3 2022/23	Lead Specialist, PPC
23rd March 2023	2022/23 Annual Health & Safety Update	Lead Specialist – Strategic Planning
	2022/23 Annual Civil Contingencies	Lead Specialist – Strategic Planning
	2022/23 Annual Whistleblowing Update	Monitoring Officer
	2022/23 Internal Audit Outturn Report	Alistair Woodland, Assistant Director (SWAP)
	2022/23 Q4 Risk Management Update	Lead Specialist, PPC
	2022/23 Internal Audit Annual Opinion Report	Alistair Woodland, Assistant Director (SWAP)
	2022/23 Draft Annual Governance Statement Note: expect supplementary change order provisions will require the dissolving councils to prepare and approve their final Annual Governance Statement by 31 March 2023	Chief Executive, Monitoring Officer and Chief Finance Officer