
Community Grant Request - Castle Cary Town Council – Pavilion Improvement Project (Executive Decision)

Strategic Director: Kirsty Larkins, Director of Service Deliver
Service Manager: Tim Cook, Locality Manager
Lead Officer: Terena Isaacs, Locality Officer
Contact Details: terena.isaacs@southsomerset.gov.uk or 01935 462268

Purpose of the Report

Councillors are asked to consider the awarding of a grant of £4,200 towards the Pavilion Improvement project.

Public Interest

Awarding grants is a key way that SSDC supports and helps to deliver community projects sponsored by Parishes and voluntary community organisations in the towns and villages across the district.

Castle Cary Town Council has applied to the Area East community grants programme for financial assistance with the architect costs of the Donald Pither Pavilion improvement project. The Locality Officer is submitting this report to enable the Area East Committee to make an informed decision about the application and has assessed the application.

Recommendation

It is recommended that Councillors award a grant £4,200 (50% of costs) to Castle Cary Town Council, towards the Pavilion Improvement Project, the grant to be allocated from the Area East capital programme and subject to SSDC standard conditions for community grants (appendix A).

Application Details

Name of applicant:	Castle Cary Town Council
Project:	Pavilion Improvement Project
Total project cost:	£8,400
Amount requested from SSDC:	£4,200
% amount requested	50%
Application assessed by:	Terena Isaacs

Community Grants Assessment Score

The table below shows the grant scoring for this application. Applications must meet the minimum score of 22 to be considered for SSDC funding under Community Grants policies.

Category	Max Score available	Officer assessment score
A Supports Council Plan/Area Chapter	1	1
B Supports Equalities & Diversity	2	2
C Supports Environment Strategy	3	2
D Need for Project	10	6
E Capacity of Organisation	15	12
F Financial need	7	3
Total	37	26

Background

The Donald Pither Pavilion is owned by Castle Cary Town Council and used by the Football and Cricket Clubs. The building is in need of refurbishment and enlargement to continue to provide the much needed facilities for the clubs and to meet the standards required by the FA and ECB. This has been a long planned project that unfortunately has hit various stumbling blocks over the last few years including lack of funds, Town Council changes (staff and Councillor), COVID and other issues.

Parish information

Parish*	Castle Cary
Parish Population	2,276
No. of dwellings	1,188

*Taken from the 2011 census profile

The project

A Pavilion Project group was established in 2021, they have gathered information from the clubs and users to identify their needs and researched the FA and ECB requirements, which has identified that the existing building does not meet those needs and means that the Football Club are unable to progress through the league. The building is dated and in need of refurbishment to encourage people to use it. Also, enable the sports clubs who use it, to attract more supporters to come along and watch matches. A project brief was created by the Group and local architects were invited to tender. Three tenders have been received, following a selection process Charles Gillespie has been appointed as the Architect to work with the group in the coming months to design a fit for purpose building, that will meet the current and future needs of the community.

Local support / evidence of need

Without the improvements and extension to the Pavilion, the Football Club will be unable to progress through the league and all clubs and teams will find it difficult to grow, both members and supporters. The Pavilion has the potential to be a much-needed asset to the growing community, offering excellent facilities for sport and leisure for all. It is also hoped that the building will create opportunities for other uses, particularly for younger people to use ie. youth activities, clubs, family gatherings etc. in turn this opens potential income streams to enable continuous improvements to the building.

Project costs

Project costs	Cost £
Architectural costs for Pavilion project	8,400
Total	8,400

Funding plan

Funding source	Secured or pending	Amount £
Own Funds		4,200
SSDC Community Grant	Pending	4,200
Total		8,400

Conclusion and Recommendation

It is recommended that a grant of £4,200 is awarded.

Financial Implications

The balance in the Area East Capital programme is £6,657. If the recommended grant of £4,200 is awarded, £2,457 will remain.

Grants are awarded subject to all other funding being secured before the commencement of the project and are on a % basis of the full project costs. Payment of the grant cannot exceed the grant award and is proportionally reduced if full project costs are under budget.

Council Plan Implications

Council Plan themes and Areas of focus for 2022/23:

- Collaborate with local partners to reduce the impact of social isolation and create a feeling of community
- Work with local partners to support people in improving their physical and mental health and wellbeing and reduce inequalities
- Enable quality and inclusive cultural, leisure and sport activities



Carbon Emissions and Climate Change Implications

The refurbishment of the Pavilion will improve the energy efficiency of the building, offer the opportunity to consider enhancements such as solar panels, more energy efficient equipment and appliances etc. The design will be in keeping with the area and consideration will be given to all environmental improvements that can be included.

Equality and Diversity Implications

<i>An Equality Impact Relevance Check Form has been completed in respect of the Proposal?</i>	Yes
<i>The Impact Relevance Check indicated that a full EIA was required?</i>	No
Additional Comments	
The project aims to provide for people across all age and interest groups in the local community. Ensuring accessible for the disabled and wheelchair users.	

Background Papers

None



Appendix A

Standard conditions applying to all SSDC Community Grants

The applicant agrees to: -

- Notify SSDC if there is a material change to the information provided in the application.
- Start the project within six months of the grant offer and notify SSDC of any changes to the project or start date as soon as possible.
- Confirm that all other funding sources have been secured before starting the project, if these were not already in place at the time of the application.
- Acknowledge SSDC assistance towards the project in any relevant publicity about the project (e.g. leaflets, posters, websites, and promotional materials) and on any permanent acknowledgement (e.g. plaques, signs etc.).
- Work in conjunction with SSDC officers to monitor and share the success of the project and the benefits to the community resulting from SSDC's contribution to the project.
- Provide a project update and/or supply before and after photos if requested
- Supply receipted invoices or receipts which provide evidence of the full cost of the project so that the grant can be released.
- Complete an evaluation survey when requested after the completion of the project.
- Note that they cannot apply for another community grant for the same project within a 3 year period of this award.

Standard conditions applying to buildings, facilities and equipment

- Establish and maintain a “sinking fund” to support future replacement of the building / facility / equipment as grant funding is only awarded on a one-off basis.
- Use the SSDC Building Control Service when buildings regulations are required.
- Incorporate disabled access and provide an access statement where relevant.